

# ACH Authorization for Billing

I, \_\_\_\_\_, an authorized representative of \_\_\_\_\_ hereby authorize

Payroll processor \_\_\_\_\_

and ACH Guru (payment service provider) to debit my checking /savings account

Routing number \_\_\_\_\_

Account number \_\_\_\_\_

\_\_\_ to withdraw a fixed amount of \$ \_\_\_\_\_

\_\_\_ to withdraw a varying amount, which will not exceed amount of \$ \_\_\_\_\_

for the following services:

\_\_\_ payroll / bookkeeping services

\_\_\_ other (please specify) \_\_\_\_\_

The withdrawal transaction:

\_\_\_ will re-occur every \_\_\_\_\_ week/ month /year

\_\_\_ will not re-occur

This authorization will stay in effect until ACH Guru is notified of authorization cancellation in writing by fax at 1-858-815-9262, email [support@achguru.com](mailto:support@achguru.com) or by mail sent to ACH Guru at 12463 Rancho Bernardo Rd, #206, San Diego, CA 92128

Authorizing Person \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_